

"Managing and conserving natural, cultural, and recreational resources"

NOTICE OF PUBLIC MEETING
of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
(OHVAG)
of
THE ARIZONA STATE PARKS BOARD

Notice is hereby given to members of the Off-Highway Vehicle Advisory Group (OHVAG) and the general public that the Group will hold a meeting open to the public **May 21st, 2010, at Tonto Natural Bridge State Park, Payson, AZ beginning at 1:00 p.m.** pursuant to A.R.S. § 41-511.22. The Group may go into Executive Session for the purpose of obtaining legal advice from the State Parks Assistant Attorney General on any of the agenda items pursuant to A.R.S. § 38-431 et seq. The Group will discuss and may take action on the following matters:

AGENDA

(The Chair reserves the right to set the order of the agenda.)

A. CALL TO ORDER AND ROLL CALL

B. INTRODUCTION OF MEMBERS AND STAFF

C. ACTION ITEMS

1. **Approval of Minutes from the January 8, 2010 Meeting.**
2. **Discuss and Prioritize Sticker Fund Project Selection Program Applications.** OHVAG will prioritize the project applications based on the guidelines on the application form.
3. **Consider Funding the Lakeside RD Project – Maverick OHV Trail Using OHV Recreation Funds to Match Recreational Trails Program Funds.** Staff recommends funding this project with state OHV funds to meet the required 20% match.
4. **Consider Funding the High Priority Sticker Fund Project Selection Program Applications.** OHVAG and staff will select projects and make a recommendation to approve up to \$309,000 in funding for grant applications. Additional projects may be selected to be funded when funds are available.
5. **Discussion to Determine Priority Uses for Project Funds.** OHVAG will be asked for comments and suggestions on what types of projects should be funded and for what amounts.
6. **Discussion Concerning Expansion of OHV Ambassador Program.** Staff will present a plan to expand the OHV Ambassador Program and seek comments and suggestions from OHVAG.
7. **Consider Recommendations for OHV Recreation Fund Appropriations in FY2011.** Staff will present a recommendation for the use of OHV Recreation Fund monies.

Janice K. Brewer
Governor

State Parks
Board Members

Chair
Reese Woodling
Tucson

Tracey Westerhausen
Phoenix

Larry Landry
Phoenix

Walter D. Armer, Jr.
Vail

Alan Everett
Sedona

William C. Scalzo
Phoenix

Maria Baier
State Land
Commissioner

Renée E. Bahl
Executive Director

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8. **Consider Recommendations for Use of Federal Recreational Trails Program Motorized Portion Funds Apportioned Through FFY 2010.** The group will discuss and make a recommendation on how to use RTP motorized portion funds.
9. **Discussion on OHVAG Goals.** The Group will continue the discussion from the October 30, 2009 meeting regarding goals for 2010 and the use of sub-committees to accomplish the chosen goals.

D. REPORTS - Committee and staff reports may be written or verbal.

1. **Chair's Report** - on Arizona Department of Health Services/Game and Fish ATV/OHV Stake Holders Meeting held in Tucson, 1/15/10
2. **Sub-Committee Reports**
3. **Staff Reports**
 - a) Update on Arizona State Parks Board actions – Saffel Canyon OHV Trail funding
 - b) Update on status of BLM access guides – Bill Gibson

E. CALL TO THE PUBLIC - During the public meeting the Committee may afford any person the opportunity to present statements relating to agenda items, with or without the opportunity to present them orally. Those wishing to address the Committee must register at the door and be recognized by the Chair. Each presentation will be given approximately five minutes if time permits. It is probable that each presentation will be limited to one person per organization. Action taken as a result of public comment will be limited to directing staff to study or re-schedule the matter for further consideration at a later time.

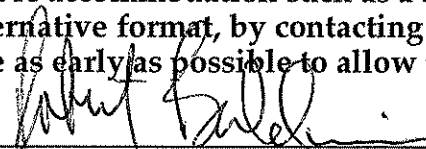
F. SUMMARY OF CURRENT EVENTS, MATTERS OF BOARD PROCEDURE, REQUESTS AND ITEMS FOR FUTURE AGENDAS

G. TIME AND PLACE OF NEXT MEETINGS – The next OHVAG meeting is scheduled for August 20th (Friday) or August 21st (Saturday) at 1PM or 9 AM in the State Parks Board Room, 1300 W. Washington St., Phoenix.

H. ADJOURNMENT

A copy of the agenda background material provided to the Commission is available for public inspection at Arizona State Parks, Partnerships Division, 1300 W. Washington, Phoenix, Arizona and on the State Parks website at: <http://azstateparks.com/committees/OHVAG.html>. For additional information, contact Robert Baldwin at 602-542-7130.

Persons with a disability may request a reasonable accommodation such as a sign language interpreter, or this document in an alternative format, by contacting State Parks at 602-542-4174. Requests should be made as early as possible to allow time to arrange the accommodation.


Robert Baldwin, Staff Liaison
Partnerships Division, Arizona State Parks

Posted at: Arizona State Parks
1300 W. Washington, 1st Floor
Phoenix, Arizona
and at: <http://azstateparks.com/committees/OHVAG.html>

OHVAG
May 21, 2010

ACTION ITEM
Agenda Item: C 2

Discuss and Prioritize Sticker Fund Project Selection Program Applications

Background

On February 8, 2010 the State Parks announced a program to distribute \$309,000 from the Off-Highway Vehicle Recreation Fund attributed to the sale of the vehicle indicia (sticker). The priority for project selection was determined by the OHVAG at the January 8, 2010 meeting. Program information and application form were emailed to land managers, user groups, and other interested parties and placed on the State Parks website. Projects applications were due by April 15, 2010.

Current Status

Fourteen project applications requesting \$663,988 were received by the April 15th deadline. Each application included a description of the proposed work, a request for a specific amount of funds to complete the work, a map of the project area, pictures of areas to be improved or facilities to be constructed, and a letter or letters from user groups supporting the project.

On April 26, 2010 the submitted applications and the project selection priority considerations (Attachment AA) for the program were mailed to all OHVAG members for independent review. A rating sheet (Attachment A) was provided and members were asked to prioritize the projects. The highest priority project will be awarded 1 point with each successive project receiving one additional point. Each member's selections will be compiled on a rating summary sheet. The projects with the fewest points will be considered highest priority.

OHVAG will discuss and agree upon the high priority projects to be recommended for funding.

Following are the instructions attached to the application form. Bring your “completed” selection form to the May 21st meeting. You MUST provide comments supporting your selection priority.

PROJECT SELECTION

Projects that are not selected for funding the first time they are reviewed will be considered for funding each time the Off-Highway Vehicle Advisory Group (OHVAG) meets to review projects unless the project sponsor withdraws the application.

Projects selected for funding in Phase I will encompass all of the following recommendations:

HIGH-USE AREA – the project will be located on a route, trail, or area that is currently experiencing heavy OHV traffic.

USER SUPPORTED – the project will be endorsed by at least one user organization that can be identified with the specific project area. Greater support may affect project selection.

PRIORITY RECOMMENDATION – the project will include: maintenance and/or renovation of existing routes, trails, or areas; mitigation of damage in proximity to approved use areas; and installation of trail route signs.

DIVERSITY – the selected projects will represent a cross section of use types and geographic areas.

EXPEDIENCE – the project will be completed June 30, 2011.

SPONSOR ELIGIBILITY – the applicant must have control of and management responsibility for the area of the project and have a current agreement with State Parks in effect to allow transfer of funds for OHV project purposes. Other sponsors will be considered in later phases of the program.

PHASE I – APPLICATION, FUNDING, COMPLETION PROCESS

1. Project sponsors who can meet the Sponsor Eligibility criteria are invited to submit the following documents and supporting information:

Application Form – available at: <http://azstateparks.com/OHV/index.html>

User Support Letter – on organization letterhead signed by authorized representative.

Map of Project Area – must show affected route numbers or trail names.

Pictures of Project Area – must show all areas to be affected by project work and may be emailed or submitted on a disk. (See application form)

2. Applications received by April 15, 2010 will be considered for funding at the OHVAG meeting on Friday, May 21, 2010. Applications received after April 15th will be considered at the next OHVAG meeting which will be convened in August or sooner if necessary.
3. Project sponsors may request up to \$100,000. No match is required. Administration costs (burden) are not eligible and cannot be included in the project cost. Design and engineering costs cannot exceed 10% of the project cost.
4. Upon execution of task or work order State Parks will advance 80% of the project cost to the project sponsor. The balance of allocated funds will be paid upon completion of the project.
5. The project will be considered completed when the work proposed in the application form and agreed upon in the task/work order is certified by letter as completed, pictures from the same location as submitted with the application show the project accomplishments, and documentation of all eligible projects cost are submitted with the Payment Request Form (to be provided). Completing the project within the agreed upon time is imperative. *Failure to do so could affect selection for future projects.*

PRIORITY	COMMENTS	PROPOSED WORK	REQD FUNDS	SPONSOR
		Install kiosks and trail markers, repair/replace signs Various area	\$10,790	Len Marceau BLM-Kingman FO
		Install vault toilet and pipe rail fence Pipeline OHV Area	\$34,384	Annette Smits Tonto NF / Globe RD
		Improve staging area sanitary facilities, add 18 large parking/camping stalls, add group shelter	\$100,000	Shawn Blackburn Mohave County Parks
		Trail maintenance, signage, restoration Rolls OHV Area	\$79,425	Allen Cross Tonto NF / Mesa RD
		Trail rehabilitation, signage Maverick Trail	\$92,500	Lorna McNeil-Cox A-S NF / Lakeside RD

PRIORITY	COMMENTS	PROPOSED WORK	REQD FUNDS	SPONSOR
		Trail rehabilitation Sheridan Mtn & Hayfield Draw OHV areas	\$60,000	Jason Williams Prescott NF / Bradshaw RD & Verde RD
		Trail rehabilitation south of Bartlett Lake Rd	\$24,380	Tammy Pike Tonto NF / Cave Creek RD
		north of Bartlett Lake Rd	\$98,800	Tammy Pike Tonto NF / Cave Creek RD
		Castle Hot Springs Rd	\$17,197	Tom Bikauskas Mary Skordinski BLM-Hassayampa FO
		Dust treatment for access road, parking area, & tot lot Boulders OHV Area	\$40,236	Tom Bikauskas Mary Skordinski BLM-Hassayampa FO

PRIORITY	COMMENTS	PROPOSED WORK	REQD FUNDS	SPONSOR
		Install 2 kiosks w/panel information Table Mesa OHV Area	\$10,858	Tom Bikauskas Mary Skordinski BLM-Hassayampa FO
		Equipment purchase for LEO use Hassayampa FO	\$20,177	Tom Bikauskas Mary Skordinski BLM-Hassayampa FO
		Install 2 stall restroom Little Pan Rd	\$42,861	Tom Bikauskas Mary Skordinski BLM-Hassayampa FO
		Construct 9 miles of ATV trail Construct 1 mile of jeep road to access rock crawling area	\$32,380	Tom Bikauskas Mary Skordinski BLM-Hassayampa FO

**Consider Funding the Lakeside RD Project – Maverick OHV Trail – Using
OHV Recreation Funds to Match Recreational Trails Program Funds**

Background

On September 23, 2004 and September 15, 2005 the State Parks Board awarded the Apache-Sitgreaves NF – Lakeside RD grants from the Recreational Trails Program (TEA-21) to complete the OHV Travel Corridor (Maverick OHV Trail), a 50-mile OHV trail across the Lakeside Ranger District. The projects built new trail, renovated and signed existing trail, and added two trailheads. The projects were completed in October 2009. However, about 12-15 miles of the trail were laid on ground that is very rough and rocky. Some of this ground was improved by adding a crushed rock surface. The projects ran out of time and money to complete the improvements.

Current Status

The Lakeside RD submitted a Sticker Fund Project Selection Program application requesting \$92,500 to improve about 6.5 miles of the worst remaining areas on the Maverick OHV Trail to make the trail more desirable.

The guidelines for the use of TEA-21 RTP funds allow “cost overruns” on projects that were authorized during the program (1999-2005). There is a large amount of obligated unexpended TEA-21 funds available and few projects eligible to use the money. These funds require 20% match (at least 5% in non-federal funds). The required match for the requested amount of \$92,500 is \$23,125. The Sticker Fund application lists available matching funds from the Lakeside RD as \$2,941. Additionally, there may be some unused match from the original projects that could be applied. The amount of used match will be determined upon final close out on the previous projects.

Staff Recommendation

Staff recommends that the Apache-Sitgreaves NF – Lakeside RD be awarded \$92,500 from the Recreational Trails Program Motorized Portion (TEA-21) and up to \$20,000 from the OHV Recreation Fund.

OHVAG Recommendation

I move to recommend that the Apache-Sitgreaves NF – Lakeside RD be awarded \$92,500 from the Recreational Trails Program Motorized Portion (TEA-21) and up to \$20,000 from the OHV Recreation Fund, and that this recommendation be forwarded to the State Parks Board for final action.

OHVAG
May 21, 2010

ACTION ITEM
Agenda Item: C 4

**Consider Funding the High Priority
Sticker Fund Project Selection Program Applications**

Background

On February 8, 2010 the State Parks announced a program to distribute \$309,000 from the Off-Highway Vehicle Recreation Fund attributed to the sale of the vehicle indicia (sticker). The priority for project selection was determined by the OHVAG at the January 8, 2010 meeting. Program information and application form were emailed to land managers, user groups, and other interested parties and placed on the State Parks website. Projects applications were due by April 15, 2010.

Current Status

Fourteen project applications requesting \$663,988 were received by the April 15th deadline. Each application included a description of the proposed work, a request for a specific amount of funds to complete the work, a map of the project area, pictures of areas to be improved or facilities to be constructed, and a letter or letters from user groups supporting the project.

On April 26, 2010 the submitted applications and the project selection priority considerations for the program were mailed to all OHVAG members for independent review. OHVAG has discussed the applications at this meeting and selected the projects to be recommended for funding.

OHVAG Recommendation A

I move to recommend that the following high priority projects:

receive the funds they requested from the Off-Highway Vehicle Recreation Fund, and that this recommendation be forwarded to the Arizona State Parks Board for final action.

OHVAG Recommendation B

I move to recommend that the following projects:

receive the funds they requested from the Off-Highway Vehicle Recreation Fund when additional funds are available, and that this recommendation be forwarded to the Arizona State Parks Board for final action.

OHVAG
May 21, 2010

ACTION ITEM
Agenda Item: C 5

Discussion to Determine Priority Uses for Project Funds

Priority Recommendations from Arizona Trails 2010

The *Arizona Trails 2010* recommendations for motorized and non-motorized trail use serve as an overall direction for Arizona State Parks, land managers, and trail and OHV users in their efforts to improve the State of Arizona's trail opportunities. These recommendations are also used by all participating agencies to guide distribution of funds administered by Arizona State Parks from the Trail Heritage Fund, OHV Recreation Fund and the Federal Recreational Trails Program until the next five-year plan is published.

The following priority recommendations were developed from the *Arizona Trails 2010* public involvement process. Recommendations within each level are in no particular order. Managers and recreational trail users are encouraged to concentrate their planning and management efforts on the recommended actions.

Motorized Trail Recommendations

First Level Priority

Motorized Trail Recommendations

Protect Access to Trails/ Acquire Land for Public Access
Maintain and Renovate Existing Trails and Routes
Mitigate and Restore Damage to Areas Surrounding Trails, Routes and Areas
Establish and Designate Motorized Trails, Routes and Areas

Second Level Priority

Motorized Trail Recommendations

Increase On-the-Ground Management Presence and Law Enforcement
Provide and Install Trail/Route Signs
Provide Maps and Trail/Route Information
Provide Educational Programs

Third Level Priority

Motorized Trail Recommendations

Develop Support Facilities
Promote Coordinated Volunteerism
Promote Comprehensive Planning and Interagency Coordination

PROJECT REQUIREMENTS PER SB1167 (ARS 28-1176)

E. The Arizona state parks board shall spend sixty per cent of the monies in the off-highway vehicle recreation fund for the following purposes:

3. TO DESIGNATE, CONSTRUCT, MAINTAIN, RENOVATE, REPAIR OR CONNECT OFF-HIGHWAY VEHICLE ROUTES AND TRAILS AND TO DESIGNATE, MANAGE AND ACQUIRE LAND FOR ACCESS ROADS, OFF-HIGHWAY VEHICLE RECREATION FACILITIES AND OFF-HIGHWAY VEHICLE USE AREAS. AFTER EXPENDITURES PURSUANT TO PARAGRAPH 1 OF THIS SUBSECTION, THE ARIZONA STATE PARKS BOARD SHALL NOT SPEND MORE THAN THIRTY-FIVE PER CENT OF THE

REMAINING MONIES RECEIVED PURSUANT TO THIS SUBSECTION FOR CONSTRUCTION OF NEW OFF-HIGHWAY VEHICLE TRAILS.

4. FOR ENFORCEMENT OF OFF-HIGHWAY VEHICLE LAWS.
5. FOR OFF-HIGHWAY VEHICLE RELATED INFORMATIONAL AND ENVIRONMENTAL EDUCATION PROGRAMS, INFORMATION, SIGNAGE, MAPS AND RESPONSIBLE USE PROGRAMS.
6. FOR THE MITIGATION OF DAMAGES TO LAND, REVEGETATION AND THE PREVENTION AND RESTORATION OF DAMAGES TO NATURAL AND CULTURAL RESOURCES, INCLUDING THE CLOSURE OF EXISTING ACCESS ROADS, OFF-HIGHWAY VEHICLE USE AREAS AND OFF-HIGHWAY VEHICLE ROUTES AND TRAILS.
7. FOR NECESSARY ENVIRONMENTAL, HISTORICAL AND CULTURAL CLEARANCE OR COMPLIANCE ACTIVITIES.

G. MONIES IN THE OFF-HIGHWAY VEHICLE RECREATION FUND SHALL NOT BE USED TO CONSTRUCT NEW OFF-HIGHWAY VEHICLE TRAILS OR ROUTES ON ENVIRONMENTALLY OR CULTURALLY SENSITIVE LAND UNLESS THE APPROPRIATE LAND MANAGEMENT AGENCY DETERMINES THAT CERTAIN NEW TRAIL CONSTRUCTION WOULD BENEFIT OR PROTECT CULTURAL OR SENSITIVE SITES. FOR THE PURPOSES OF THIS SUBSECTION, "ENVIRONMENTALLY OR CULTURALLY SENSITIVE LAND" MEANS AREAS OF LANDS THAT ARE EITHER:

1. ADMINISTRATIVELY OR LEGISLATIVELY DESIGNATED BY THE FEDERAL GOVERNMENT AS ANY OF THE FOLLOWING:
 - (a) A NATIONAL MONUMENT.
 - (b) AN AREA OF CRITICAL ENVIRONMENTAL CONCERN.
 - (c) A CONSERVATION AREA.
 - (d) AN INVENTORIED ROADLESS AREA.
2. DETERMINED BY THE APPLICABLE LAND MANAGEMENT AGENCY TO CONTAIN SIGNIFICANT NATURAL OR CULTURAL RESOURCES OR VALUES.

H. The Arizona STATE PARKS BOARD shall examine applications for eligible projects and determine the amount of funding, if any, for each project. IN DETERMINING THE AMOUNT OF MONIES FOR ELIGIBLE PROJECTS, THE ARIZONA STATE PARKS BOARD SHALL GIVE PREFERENCE TO APPLICATIONS FOR PROJECTS WITH MITIGATION EFFORTS AND FOR PROJECTS THAT ENCOMPASS A LARGE NUMBER OF PURPOSES DESCRIBED IN SUBSECTION E, PARAGRAPHS 3 THROUGH 7 OF THIS SECTION.

Discussion Concerning Expansion of OHV Ambassador Program

CREATION OF AMBASSADOR PROGRAM – AUTHORITY

The OHV Ambassador (OHVA) program (Program) was conceived through joint efforts of Arizona State Parks (ASP), the Arizona Game and Fish Department (AGFD), Bureau of Land Management (BLM), Tonto NF, and interested user groups. The Program received initial funding from the State Parks Board at the recommendation of the Off-Highway Vehicle Advisory Group in September 2006. An Intergovernmental Agreement between ASP and BLM – State Office allows ASP to provide funds from the state Off-highway Vehicle Recreation Fund and the federal Recreational Trails Program for materials and coordination support. BLM houses the OHV Ambassador Coordinator in the Phoenix District Office. The OHVA Program Mission Statement is: *OHVA's are dedicated to enhancing and conserving motorized recreation opportunities in Arizona.*

The OHV Ambassador Program Council has been formed under a Memorandum of Understanding between Arizona State Park, the Arizona Game and Fish Department, BLM-Arizona State Office, and the USDA Forest Service as the controlling body of the Program (see Attachment B). The Council will:

- Develop and approve standards and goals of the Program.
- Review and approve policies governing the activities conducted under the Program.
- Review and evaluate the grant applications based on the criteria identified in the request for grant applications and make a recommendation to the ASP Board for funding grants to expand the Program.
- Acknowledge the existence and efforts of a Planning Team (Team) that oversees the day-to-day operation of the Program. The Team will consist of any interested agency and volunteer partners who wish to contribute to the success of the program. Council members may participate on the Team, but no official actions will be taken without a properly noticed public meeting of the Council.
- Take action on any recommendations from the Team that need Council approval.
- Advise participating agencies on issues regarding appropriate uses for available funds.

The Program was initiated as a pilot project in three high-use target areas that interface with Phoenix's urban boundaries. Volunteers are trained to agency standards in public policy and contact and supervised by agency staff at OHV recreation sites. The volunteers share safety and environmental protection messages with the public and patrol trails for appropriate use. Agency law enforcement officers are available for support. The Program has proven to be successful in enhancing the awareness of the recreating public to the responsibility that comes with OHV use. It is time to expand the Program to other areas of the State that would benefit from increased on-site OHV management presence.

The OHV Ambassador Coordinator (currently Chris Gammage) carries out the day-to-day coordination of the Program and shall Chair the OHVA Planning Team. The OHVA Planning Team consisting of members of the sponsoring agencies and satellite

unit coordinators meet regularly to discuss the goals, accomplishments, needs, and projects of the Program. The Team will determine the requirements for expanding the Program and make recommendations to the Council.

The keys to the success of an OHVA unit are: (1) participating agency support and the commitment of staff time needed to manage the program, and (2) a core group of volunteers with organized leadership who will devote the time necessary to make the Program successful.

CORE UNITS are OHVA's who have been trained to date and are coordinated by the OHV Ambassador Coordinator for projects primarily on BLM managed lands. BLM may add additional core units to patrol sites under their jurisdiction at any time upon approval of the Council and availability of funds without going through the grant process.

SATELLITE UNITS are coordinated by a participating land managing agency in conjunction with a recognized volunteer group. The participating agency must have a current volunteer agreement or memorandum of understanding in effect with the volunteer group that specifically identifies the duties and responsibilities of each party in accomplishing the core goals of the OHV Ambassador program. The goals of the Program are to:

- Maintain motorized opportunities and access for the continued enjoyment of motorized routes and areas on public lands.
- Promote a positive image of OHV recreation on all lands, and promote land stewardship.
- Strengthen cooperation between user groups and OHV management agencies, and allow for cross-jurisdictional partnerships.
- Promote responsible recreation use in Arizona by modeling appropriate OHV safety and behavior.
- Channel high levels of knowledge about responsible OHV use and agency policies to casual OHV users.
- Increase responsible recreation knowledge to reduce the need for law enforcement.
- Provide a recognizable presence on motorized routes and facilities used by the public.
- Assist land management agencies in monitoring the areas, road, trails, and facilities used by the public.
- Participate in public outreach events and site improvements.

It is most desirable to accept satellite units into the Program under a Participant Agreement with the non-profit user organization. This will allow transfer of funds directly from State Parks to the satellite unit. Participating agencies that work with their own volunteer group must apply for acceptance into the Program.

Responsibilities will be identified and funds transferred using task orders issued under the existing agreement between State Parks and that participating agency. A satellite unit will have autonomy in scheduling the activities and projects of their choice.

OHV AMBASSADOR PROGRAM GRANTS

State Parks will establish a "grant process" to determine eligible applicants and enter into agreements to provide funding for support equipment and materials. Land

management agencies and organized OHV user groups with 501(C)(3) tax status are eligible to apply.

State Parks will prepare and issue a request for grant applications (request) that includes at least the following information:

- A description of the nature of the grant project, including the scope of the work to be performed by a grant recipient.
- An identification of the funding source and the total amount of available funds.
- Whether a single award or multiple awards may be made.
- Encouraging collaboration and community partnerships, if appropriate.
- Any additional information required by the applications.
- The criteria or factors under which applications will be evaluated for award and the relative importance of each criteria or factor.
- The due date (at least six weeks after the date of the request) for submittal of applications and the anticipated time frame in which the awards may be made.

State Parks will receive the grant applications on the date and at the location specified in the request. The Council will review and evaluate the grant applications based on the criteria identified in the request and make a recommendation to the ASP Board. The ASP Board will execute an agreement with the selected grant participants.

The grant provides:

- A "package" of equipment and materials valued at approximately \$10,000 to assist the new unit in conducting field operations.
- Initial core training
- Best practices support from the Team
- Specialized training as available or requested.
- Educational materials
- A cash reserve of \$5000 to be reimbursed for approved purchases over the term of the agreement

The satellite unit must provide:

- A contact at the participating agency committed to the goals of the Program with available time and resources to meet the needs of the Program
- A coordinator from the partner user group committed to the goals of the Program with available time and resources to meet the needs of the Programs
- A minimum of 15/20 screened and qualified persons for the initial core training (screening may include finger printing and a background check)
- A signed volunteer agreement or memorandum of understanding between the sponsoring land managing agency and the volunteers identifying the goals of the Program and the responsibilities of the parties.
- Assurance that specific agency training will be completed prior to any field operations.
- A minimum number of public contact events
- Specific data requested by the Team for reports to the Council
- Opportunity for any OHVA to participate in site specific events without being a paid member of the sponsoring non-profit user organization if the OHVA has signed a volunteer agreement with the participating agency and received the appropriate jurisdictional and event specific training

MEMORANDUM of UNDERSTANDING
Between These Sponsoring Agencies:
Arizona State Parks Board
Arizona Fish and Game Commission
Bureau of Land Management, Arizona State Office
U.S. Department of Agriculture, Forest Service, Region 3
For
General Oversight of the Off-Highway Vehicle Ambassador Program

Whereas, the Off-Highway Vehicle Ambassador Program (Program) was conceived and developed through the joint efforts of Arizona State Parks (ASP), Arizona Game and Fish Department (AGFD), the Bureau of Land Management (BLM), Tonto National Forest (FS), and many concerned off-highway vehicle (OHV) users. The Arizona State Parks Board (ASPB) approved the program concept and appropriated funds from the Off-Highway Vehicle Recreation Fund to purchase the initial supplies, fund a program coordinator, and meet initial training costs. The BLM and AGFD have provided additional funding for program support personnel, training costs, and educational materials.

Whereas, the mission of the Program is to enhance and conserve motorized recreation opportunities in Arizona;

Whereas, the goals of the Program are to:

- Maintain motorized opportunities and access for the continued enjoyment of motorized routes and areas on public lands.
- Promote a positive image of OHV recreation on all lands, and promote land stewardship.
- Strengthen cooperation between user groups and OHV management agencies, and allow for cross-jurisdictional partnerships.
- Promote responsible recreation use in Arizona by modeling appropriate OHV safety and behavior.
- Channel high levels of knowledge about responsible OHV use and agency policies to casual OHV users.
- Increase responsible recreation knowledge to reduce the need for law enforcement.
- Provide a recognizable presence on motorized routes and facilities used by the public.
- Assist land management agencies in monitoring the areas, road, trails, and facilities used by the public.
- Participate in public outreach events and site improvements.

Whereas, Off-Highway Vehicle Ambassadors (OHVAs) are trained volunteers that help enhance OHV riding opportunities by working cooperatively with Arizona land managers to:

- Maintain motorized areas, roads, trails, and facilities;
- Provide a recognizable presence on public and state lands;

- Model appropriate riding behavior; and
- Provide educational and informative materials to the public.

And, the purpose of this document is:

- to identify a governing structure for the Program,
- to codify the overarching principles established for the Program,
- to commit agency support for the Program
- to identify agency responsibilities under this memorandum

NOW, THEREFORE, the sponsoring agencies hereto agree as follows:

- A. The Arizona State Parks Board recognizes that the Off-Highway Vehicle Ambassador Program (Program) effectively assists land managing agencies in promoting safe, responsible OHV use and resource protection and, therefore, shall:
- Commit funds as available and appropriate to the continued administration and operation of the Program;
 - Create and administer a grant program to expand the Program
 - Consider the recommendations of the governing Council in awarding grants to agency partners and established non-profit user organizations to expand the Program throughout the State;
 - Direct the executive director of State Parks or designee to appoint a representative from staff to serve on the Council and keep that appointment filled for the term of this agreement;
 - Require an annual report from the Council summarizing the accomplishments of the Program for the previous calendar year and highlighting outstanding achievements;
 - Provide printed materials for distribution to the public through the Program;
 - Provide staff and facilities as available and appropriate for training OHV Ambassadors;
- B. The Arizona State Game and Fish Commission recognizes that the Off-Highway Vehicle Ambassador Program (Program) effectively assists land managing agencies in promoting safe, responsible OHV use and resource protection and, therefore, shall:
- Commit funds as available and appropriate to the continued administration and operation of the Program;
 - Direct the executive director of the Game and Fish Department or designee to appoint a representative from staff to serve on the Council and keep that appointment filled for the term of this agreement;
 - Provide OHV law enforcement officers as available and appropriate to interact with Program groups within their management area;
 - Provide printed materials for distribution to the public through the Program;
 - Provide staff and facilities as available and appropriate for training OHV Ambassadors;
 - Insure that appropriate volunteer agreements or other agency required documents that allow the OHVAs to operate on AGFD property are properly executed.

C. The Bureau of Land Management State Director recognizes that the Off-Highway Vehicle Ambassador Program (Program) effectively assists land managing agencies in promoting safe, responsible OHV use and resource protection and, therefore, shall:

- Commit funds as available and appropriate to the continued administration and operation of the Program;
- Appoint a representative from staff to serve on the Council and keep that appointment filled for the term of this agreement;
- Provide OHV law enforcement officers as available and appropriate to interact with Program groups within their management area;
- Provide printed materials for distribution to the public through the Program;
- Provide staff and facilities as available and appropriate for training OHV Ambassadors;
- Insure that field staff are available to support an OHVA unit operating within their management area;
- Insure that OHVAs receive all training necessary and appropriate for conducting Program activities within the management area;
- Insure that appropriate volunteer agreements or other agency required documents that allow the OHVAs to operate on BLM property are properly executed.

D. The U.S. Department of Agriculture, Forest Service Region 3 Superintendent recognizes that the Off-Highway Vehicle Ambassador Program (OHVA) effectively assists land managing agencies in promoting safe, responsible OHV use and resource protection and, therefore, shall:

- Commit funds as available and appropriate to the continued administration and operation of the Program;
- Appoint a representative from staff to serve on the Council and keep that appointment filled for the term of this agreement;
- Provide OHV law enforcement officers as available and appropriate to interact with Program groups within their management area;
- Provide printed materials for distribution to the public through the Program;
- Provide staff and facilities as available and appropriate for training OHV Ambassadors;
- Insure that field staff are available to support an OHVA unit operating within their management area;
- Insure that OHVAs receive all training necessary and appropriate for conducting Program activities within the management area;
- Insure that appropriate volunteer agreements or other agency required documents that allow the OHVAs to operate on Forest Service property are properly executed.

E. IT IS MUTUALLY AGREED AND UNDERSTOOD THAT:

1. The Program shall be governed by a Council consisting of the following members:

- A representative from ASP appointed by the Executive Director or Designee.
 - A representative from AGFD appointed by the Executive Director or Designee.
 - A representative from the BLM appointed by the State Director or Designee.
 - A representative from the USDA Forest Service appointed by an appropriate officer.
 - A representative from the Off-Highway Vehicle Advisory Group appointed by vote of the group.
 - Two representatives from the OHVA Program with at least two years of experience as an OHVA appointed by vote of all active OHVAs. After the initial two years one of these positions will be filled by the volunteer coordinator of a satellite unit selected by the Council from nominated candidates.
2. Council members will serve one two year term beginning on the first day of the calendar year with two automatic renewals at the discretion of the appointing authority. The appointing authority may replace a Council member at any time and must keep the appointment filled for the duration of this agreement.
3. The Council shall meet as needed but not less than twice per year to review and act upon recommendations from the Planning Committee and to facilitate the grant process.
4. The duties of the Council shall include, but not be limited to:
- Develop and approve standards and goals of the Program.
 - Review and approval of policies governing the activities conducted under the Program.
 - Review and evaluate the grant applications based on the criteria identified in the request for grant applications and make a recommendation to the ASP Board for funding grants to expand the Program.
 - Acknowledge the existence and efforts of a Planning Committee that oversees the day-to-day operation of the Program. The Planning Committee will consist of any interested agency and volunteer partners who wish to contribute to the success of the program. Council members may participate on the Planning Committee, but no official actions will be taken without a properly noticed public meeting of the Council.
 - Take action on any recommendations from the Planning Committee that need Council approval.
 - Advise participating agencies on issues regarding appropriate uses for available funds.
 - Present an annual report to the sponsor agencies summarizing the accomplishments of the Program for the previous calendar year and highlighting outstanding achievements.
5. This agreement is subject to state and federal statutes.

6. Sponsoring agencies to this agreement may opt out upon 30-day written notice to the other sponsoring agencies. The remaining sponsoring agencies continue to be bound by the terms of this agreement.
7. This agreement shall become effective with each sponsoring agency as their authorizing signature is attached.
8. This agreement will remain in force until voided by agreement of all sponsoring agencies.
9. This agreement may be amended pursuant to agreement by all sponsoring agencies.

IN WITNESS WHEREOF, the following sponsoring agencies have executed this agreement on the dates shown:

_____ Reese Woodling, Chair AZ State Parks Board	_____ Date
_____ Legal Counsel (if appropriate)	_____
_____ xxxxxx, Chair AGFD Commission	_____ Date
_____ Legal Counsel (if appropriate)	_____
_____ xxxxxxxxx, Director BLM Arizona State Office	_____ Date
_____ Legal Counsel (if appropriate)	_____
_____ xxxxxx, Supervisor USDA FS Region 3	_____ Date
_____ Legal Counsel (if appropriate)	_____

**Consider Recommendations for
OHV Recreation Fund Appropriations for FY 2010 and FY2011**

Background

The Off-Highway Vehicle (OHV) Recreation Fund, A.R.S. § 28-1176, is allocated fifty-five one hundredths of one percent (0.55%) of the total license tax on motor fuel (A.R.S. § 28-5927), received by the State of Arizona into the Highway User Revenue Fund (28-5606). An additional seventy percent (70%) of OHV Decal revenues contribute to the OHV Recreation Fund since the passing of SB1167 on June 28, 2008 (effective January 1, 2009). Of that seventy (70%), sixty (60%) percent of the OHV Recreation Fund is distributed to the Arizona State Parks Board (ASPB), thirty-five (35%) percent to the Arizona Game and Fish Department and five percent (5%) to the Arizona State Land Department.

The fund has a history of legislative sweeps; a total of \$10,890,500 has been swept since FY1999. Additionally, since FY2002, the Legislature has authorized the ASPB to use up to \$692,100 annually for non-OHV ASPB operating (a total of \$6,228,900 from FY2002-2010) in place of any state general fund appropriation.

Current Status

Attachment C shows the funds projected to be available from FY2010 and 2011 revenues.

Staff Recommendation – Project Funding

Staff is proposing an ongoing program (referred to as the “Sticker Fund Project Selection Program”) that funds projects as the money is available. Instead of running a grant cycle, land managers that operate OHV facilities will be invited to enter into an intergovernmental agreement. Once the agreement is in place, the OHV partner may submit funding requests as the needs arise. Pending projects will be reviewed by OHVAG at least quarterly and their recommendations will be presented to the Parks Board for approval. Funds will be transferred via a work order issued under the authority of the overarching agreement. It will be advisable to advance funds upon execution of the work order.

Projects that are not funded after the first review will be eligible for consideration at the next review. The project sponsor may amend or withdraw the application at any time.

Staff, with the approval of OHVAG, may periodically announce the interest in funding specific types of projects in accordance with the OHV legislation or specify funding amounts. Project applications received in response to these announcements may have priority over other projects that wait funding. This process will keep the funds moving out of State Parks.

A consideration that has always been addressed in the grant process is the “term of public use”. This is the period of time that the project sponsor is required to maintain and keep the project available to the public. The term in prior grant agreements is 25 years. The required period could vary with the investment of public funds.

OHVAG Recommendation – Projects

I move to recommend that \$916,300 from the Off-Highway Vehicle Recreation Fund be allocated to high priority projects selected through state fiscal years 2010 and 2011 and that all project agreements include a stipulation to maintain the project for public use for a period commensurate to the investment of public funds, and that this recommendation be forwarded to the State Parks Board for final action.

Staff Recommendation – OHV Ambassador Program

The OHVA program has proven very successful in providing on-site management assistance to land managers and providing important safety and responsibility messages to OHV users. The current program is coordinated through the BLM-Phoenix District Office and affects areas within the Phoenix urban interface.

Staff recommends continuing the partnership with BLM and sponsorship of the OHVA Program Coordinator position. Additional funds should be allocated for the expansion of the OHVA Program at sites managed by BLM. Attachment D shows the breakdown for the funds requested by BLM.

Staff recommends expanding the program statewide to interested user groups and land managers. The program would operate under this framework:

1. User groups (preferably 501(C)(3) entities) would enter into an operating agreement (MOU) with the land manager of an OHV area they would like to steward.
2. The agreement will address all necessary conditions to allow the volunteers to conduct OHVA events including but not limited to: liability, agency support, law enforcement support, level of training, etc.
3. State Parks will announce a competitive grant process (twice yearly) to select eligible OHVA satellite program sponsors. A land managing entity or certified non-profit user organization may apply.
4. Applicants will be required to produce an executed operating agreement (user group and land manager), non-profit status documentation, proof of insurance/insurability, list of specific training to be provided by the agency sponsor, and other needed information.
5. Applicants must have at least 15-20 persons committed to the initial OHVA training.
6. Selected applicants will operate under a Participant Agreement for five years.
7. Committed participants will receive initial core training sanctioned and provided by the OHVA program (BLM OHVA program coordinator).
8. The grant will provide;
 - a package of selected equipment to conduct OHVA events including a OHVA wrapped trailer, pop-up ramada(s), radio communication equipment, etc;

- sanctioned OHVA jerseys and helmet skins required at all OHVA events;
- educational materials;
- ongoing training opportunities;
- best practices coaching;
- funds to pay law enforcement support during events;
- funding assistance to meet liability insurance requirement (if eligible);
- funds to cover incidental (gas, equipment repair, addition jerseys/skins, etc) for five years.

9. Estimated funding for five-year term is \$25,000.

Satellite OHVA units will operate independently and will be required to report specific data to the BLM OHVA program coordinator. A representative from each satellite unit will participate on the OHVA Program Planning Team.

OHVAG Recommendation – OHVA Program

I move to recommend that \$110,000 from the Off-Highway Vehicle Recreation Fund be allocated to the Bureau of Land Management to fund administration and operation of the Off-Highway Vehicle Ambassador program for federal fiscal year 2011 and that \$75,000 from the Off-Highway Vehicle Recreation Fund be allocated for grants to expand the Off-Highway Vehicle Ambassador program, and that these recommendations be forwarded to the State Parks Board for final action.

Staff Recommendation – OHV Education Opportunities

Staff will continue to pursue opportunities to provide workshops that address all aspects of OHV use either through direct coordination or financial sponsorship.

Staff Recommendation – OHV Maintenance Teams

Staff will attempt to add mechanized trail crews to the existing State Parks contract to be used by land managers for trail maintenance projects similar to the non-motorized trail maintenance program.

Staff Recommendation – OHV State Park

Staff will continue to pursue opportunities to provide OHV recreation facilities at existing State Parks in an effort to generate new revenue for the agency.

OHVAG Recommendation

I move that OHVAG concurs with the staff recommendations regarding OHV education opportunities, OHV maintenance teams, and development of an OHV state park.

PROJECTED OHV RECREATION FUND REVENUES THROUGH JUNE 2011
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PROJECTED 2010 REVENUES	YEAR
FUEL TAX (HURF)	\$1,425,794
DECALS (STICKERS)	\$846,918
INTEREST	\$16,939
TOTAL REVENUES	\$2,289,651

PROJECTED 2010 EXPENDITURES/TRANSFERS	
PROGRAM ADMIN	\$224,458
PARKS OPERATING APPROPRIATION	\$692,100
OHV PROGRAMS AND GRANTS	\$143,797
TRANSFERS TO GENERAL FUND	\$584,100
TRANSFER TO BACKFILL OTHER FUNDS	\$500,000
TOTAL EXPENDITURES/TRANSFERS	\$2,144,455
EXCESS REVENUES 2010	\$145,196
FUND BALANCE THRU 2009	\$1,667,209
FUND BALANCE THRU 2010	\$1,812,405

PROJECTED 2011 REVENUES	YEAR
FUEL TAX (HURF)	\$1,425,794
DECALS (STICKERS)	\$846,918
INTEREST	\$16,939
TOTAL REVENUES	\$2,289,651

PROJECTED 2011 EXPENDITURES/TRANSFERS	
PROGRAM ADMIN	\$224,458
PARKS OPERATING APPROPRIATION	\$692,100
OHV PROGRAMS AND GRANTS	-\$66,300
TRANSFERS TO GENERAL FUND	\$745,300
TOTAL EXPENDITURES/TRANSFERS	\$1,595,558
EXCESS REVENUES 2011	\$694,093
FUND BALANCE THRU 2011	\$2,506,498

Bureau of Land Management Funding Request for Federal Fiscal Year (FFY) 2011

BLM is requesting the following amounts to administer and coordinate the OHVA Program through FFY 2011 (Oct 2010 – Sept 2011):

OHV Administration/Logistics (contracted through Advanced Resource Solutions):	salary	\$30,000
OHV Coordinator (located in BLM-Phoenix District):	salary	\$45,000
Total Program Administration		\$75,000

Operating Costs for two BLM units and one FS unit include equipment maintenance, fuel (vehicles, generator), supplies for events, training, tools:

• Fuel (gas and LP):.....	\$1,500	
• Preventative Maintenance for two OHVA Trailers:	\$1,500	
• Preventative Maintenance for OHVA/ ASP Polaris RZR:.....	\$600	
• Refreshments (water, snacks) for OHVA events:	\$800	
• OHVA Training (manual printing, lunch, supplies, etc): ...	\$1,000	
• OHVA Recognition Dinner (food, gifts, etc):.....	\$900	
• SPOT Yearly fee for three devices:.....	\$700	
• Equipment break down/ other:	\$1,500	
• Printing/purchasing educational material:	\$1,500	
	Total Operating Costs	\$10,000
	TOTAL CURRENT OHVA PROGRAM	\$85,000

Proposed expansion to two new areas – BLM-Yuma Field Office & Coronado National Forest).

Start up/1st year operating costs @ \$2,500 per site: \$5,000

OHVA Site Equipment Estimate Start Up Costs (per site)

• Cargo Trailer 6'X12'	\$4,000
• Trailer Wrap.....	\$2,500
• Pop Up Tent W/OHVA Logos.....	\$400
• 30 helmet skins.....	\$400
• 30 jerseys	\$500
• Lantern	\$30
• Glow sticks.....	\$15
• 2 coolers	\$120
• Trailer Brochure racks.....	\$400
• 3 folding chairs	\$60
• First aid kit	\$350
• Fire extinguisher	\$55
• Tool kit	\$50
• 30 handbooks	\$220
• 10 Agency handbooks	\$75
• 2 Spot's (w/ two year service).....	\$450
• 2 six-foot folding tables.....	\$100
• 3 A-frame signs.....	\$275

Start-up equipment costs @ \$10,000 per site: \$20,000

TOTAL EXPANDED OHVA UNITS \$30,000
GRAND TOTAL FFY 2011 OHVA PROGRAM \$110,000

OHVAG
May 21, 2010

ACTION ITEM
Agenda Item: C 8

**Consider Recommendations for Use of Federal Recreational Trails Program
Motorized Portion Funds Apportioned Through FFY 2010**

Background

The 109th Congress enacted the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU). It authorizes the Recreational Trails Program (RTP) (from 2005-2009) as a Federal-aid program, and codifies it in Federal statutes under section 206 of title 23, United States Code (23 U.S.C. 206). The apportionment for FFY 2010 funds has been authorized under a continuing resolution at the FFY 2009 amount.

Each state develops its own procedures to solicit projects from applicants, and to select projects for funding, in response to motorized recreational trail needs within the state. The Motorized portion of these funds have been awarded through a competitive grant program for motorized trail uses including: snow-mobiling, off-road motorcycling, all-terrain vehicle riding, four-wheel driving, support facilities, and user information such as maps and brochures containing safety and environmental protection messages.

Current Status

Available funds include:

Unobligated FFY 2009 Funds	\$126,387
Restored Rescinded FFY 2009 Funds	\$201,145
Unobligated FFY 2010 Funds	<u>\$650,212</u>
Total	\$977,744

The RTP program requires matching funds from a non-federal source equal to at least 5% of the total project cost and compliance with the National Environmental Protection Act (NEPA). State Parks has required an additional 5% in matching funds from the project sponsor. Administering a competitive grant program in addition to the Sticker Fund Project Selection Program and the OHVA Program expansion process could be administratively burdensome. However, without a competitive process that meets the state's procurement requirements, project funds could not be distributed to a private or non-profit corporation in the absence of a governmental partner.

Staff Recommendation – Project Funding

Staff is proposing that project applications from the ongoing Sticker Fund Project Selection Program be evaluated for eligibility for RTP funding. Land managers that operate OHV facilities who submit projects that may not meet the priority criteria identified for that Sticker Fund Project Selection Program cycle or if state funds are not available, can be considered for funding through the RTP. Setting a higher maximum project cost limit for the RTP funds may entice projects specifically for those funds. State Parks has set a \$280,000 limit on RTP projects in the past, but the RTP guidance has no project limits. This process will give the land managers flexibility in scheduling project development.

Projects that are not selected upon initial review for a Sticker Fund Project Selection Program cycle will be eligible for consideration at the next review.

Project application review will occur as needed, but not more than quarterly. The project sponsor may amend or withdraw the application at any time.

Staff, with the approval of OHVAG, may periodically announce the interest in funding specific types of projects in accordance with the high priority needs or legislative requirements or specify different project cost limits. Project applications received in response to these announcements may have priority over other projects that wait funding.

A consideration that has always been addressed in the grant process is the "term of public use". This is the period of time that the project sponsor is required to maintain and keep the project available to the public. The term in prior grant agreements is 25 years. The required period could vary with the investment of public funds.

OHVAG Recommendation

I move to recommend that all RTP Motorized Portion project funds available through federal fiscal year 2010 be awarded to projects selected through the approved project selection process and that all project agreements include a stipulation to maintain the project for public use for a period commensurate to the investment of public funds, and that this recommendation be forwarded to the State Parks Board for final action.

OHVAG
May 21, 2010

ACTION ITEM
Agenda Item: C 9

Discussion on OHVAG Goals

Background

The Group will continue the discussion from the January 8, 2010 meeting regarding goals for 2010 and the use of sub-committees to accomplish the chosen goals.

Suggested projects included:

- Gathering a list of events that someone from OHVAG would attend.
- Working to make more contact with local papers re:
- important OHV projects and education opportunities.
- dispel the rumors that the OHV money is being taken.
- Provide "sticker fund" project information to Game & Fish for airtime on the half hour TV show.
- Promote the accomplishments of OHVAG / statewide OHV program.

OHVAG
May 21, 2010

REPORTS
Agenda Item: D 1

**Chair's Report on Arizona Department of Health Services /
Game and Fish Department / ATV-OHV Stake Holders Meeting**

The Arizona Department of Health Services / Game and Fish ATV / OHV Stake Holders Meeting was held in Tucson Friday, January 15, 2010 regarding All-Terrain Vehicle-Related Unintentional Injuries in Arizona, 2003-2007.

Unintentional injuries from ATVs are a public health concern impacting the lives of thousands of Arizona residents each year. Between 2003 and 2008, the age adjusted death rate for ATV-related injuries among Arizonans increased from 0.27 deaths per 100,000 residents to 0.51 deaths per 100,000 residents. This represents an 89 percent increase in the rate of deaths over six years.

In addition to 172 ATV-related fatalities between 2003 and 2008, there were 2,224 inpatient hospitalizations and 12,422 emergency department visits due to non-fatal unintentional ATV-related injuries among Arizona residents between 2004 and 2007. Hospitalizations and emergency department visits do not include data from federal or tribal hospitals (Indian Health Services and the Veterans Administration).

The goal of the meeting was to have stakeholders from health; recreation and industry brainstorm two topic areas, law enforcement and education, and together find some possible solutions to reduce the growing number of injuries and deaths from Off Highway Vehicles.

The meeting split off into two groups, law enforcement and education. I chose to go with the education group.

Safety is defined as "freedom from hazardous acts and or conditions" so which is it we have to focus on? I posed that question to the professionals. I also asked "what is the number one root cause for most OHV accidents?" At this time they don't have the causal information assembled so they couldn't say.

There was one individual from the University of Arizona doing a study to find out and he told the group "of the accidents I have investigated most involved the age group of 35 to 45 and that none of them could be attributed to a single cause". It appears that riding a 300 to 400 pound machine across rough terrain carries with it some dangers.

The meeting was very positive and everyone understood the attraction of exploring Arizona. Here are some of the high points

At my table there was a lot of interesting in Hank's Outlaw Jamboree. They thought it represented a great training opportunity

They asked if I could supply them with a calendar of the main events for motorcycles, quads, four wheel drives, etc.

They are going to ask the Governor to make March OHV Safety Awareness Month

They really liked the Ambassador Program and had not been told about it.

They were looking for safety related materials for children so I told them about the NOHVCC and they could find some information on their website.

The next meeting of the Share Holders Group will be in June at Sipes Ranch near Eagar.

Arizona OHV Stakeholders' Meeting Summary and Action Items

January 15, 2010

Tucson, AZ

The Stakeholders believe that additional meetings are needed; suggested June or September 2010 at the AZGFD Training Ranch near Eagar (Eastern AZ). The final meeting can incorporate an ATV Safety Course, presentation training (how to give a canned OHV safety presentation), and potential media involvement.

The focus of the January meeting was to identify interventions from the enforcement and education arena that could be implemented in a short time frame, determine what needs to be developed and long term solutions. These meetings have been instrumental in connecting existing resources or opportunities for involvement with entities that are concerned with safety and OHV use.

- Resources: Lizette Melis (Coconino County) offered to assist with Spanish translation of educational materials
- Many agencies/hospitals have media resources, including ability to create and distribute press releases
- Publications/brochures/fact sheets already exist, but are often too technical or long for most audiences. We need to develop a one-page low-literacy brochure with basic safety info, referral to AZGFD website, and make it available in English & Spanish.
- The National Off-Highway Vehicle Conservation Council's website (www.nohvcc.org) has lots of educational materials available, including video PSAs created by Wyoming, and children's materials (available for the cost of shipping). Some of the posters could provide a nice supplement to presentations or event displays.

Multi-topic actions items for everyone:

- Check your website & add www.azgfd.gov/ohv to your OHV links
- Advertise the AZGFD ATV Online Safety Course—browsing the information is free, certification is \$30
- Make a list of the educational materials/brochures that you can use. Include the topic/focus, age-group, and quantity.

If your agency has created a brochure/fact sheet, let us know so others can use it.

Example: Mike Hogan (Eagar PD) has a one-page handout on OHV laws.